

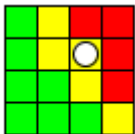
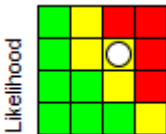

Covid-19 Public Services Silver Group – Risks and Actions Relevant to EFCC

Report Author: Martin Falder

Generated on: 22 June 2020



Department Description Director of Open Spaces

| Risk no, Title, Creation date, Owner | Risk Description (Cause, Event, Impact) | Current Risk Rating & Score | | Risk Update and date of update | Target Risk Rating & Score | | Target Date | Current Risk score change indicator |
|--|--|--|----|---|---|----|-------------|---|
| CVD19 SGPS 30 Health and Safety of Visitors and Staff (OSD) | <p>Cause: Open Spaces have become essential services during the pandemic as they have been asked to remain open by the government. In the absence of other forms of recreation, public pressure on open spaces has increased significantly, and with staff numbers impacted by the virus, BAU health & safety works become more difficult to deliver and more important than ever.</p> <p>Event: Significant health and safety event at one of our sites (including but not limited to: flood, fire, tree disease leading to collapse, and drowning in open water bodies). Alternatively, the closure or cessation of critical services due to H&S concerns which cannot be properly addressed due to pressure on staff.</p> <p>Impact: Personal injury or death of a member of the public or staff; reputational impact; legal repercussions; cessation of critical service; site closures.</p> |  <p>Likelihood</p> <p>Impact</p> | 12 | <p>This is a blanket health and safety risk intended to cover the threat COVID-19 poses to health & safety related work which takes place at our sites; for further information on the specifics of this work, please see local Open Spaces risk registers.</p> <p>Staffing levels are down due to self-isolation, sickness, and shielding orders, increasing the pressure on remaining staff to deliver critical H&S work. At present this is being delivered at a steady state with reduced staffing.</p> <p>Sites are reaching a steady state and preparing for recovery phase, but service in certain areas (i.e. summer opening times) is expected to be</p> |  <p>Likelihood</p> <p>Impact</p> | 12 | 04-Jul-2020 |  |

Appendix 7 – COVID-19 Risks Relevant to EFCC

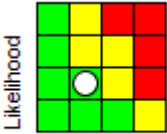
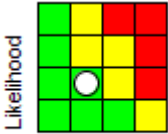

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|------------------------------|--|--|--|---|--|--|--|----------|
| 29-Apr-2020 Colin Buttery | | | | <p>impacted.</p> <p>Target date to maintain current risk level is 4th July, in line with what's expected to be the next governmental lockdown review day.</p> <p>09 Jun 2020</p> | | | | Constant |
|------------------------------|--|--|--|---|--|--|--|----------|

| Action no, Title, | Action description | Latest Note | Action owner | Latest Note Date | Due Date |
|---|--|---|--------------|------------------|-------------|
| CVD19 SGPS 30 002 The Commons Actions | Actions undertaken at the Commons to maintain key H&S works. | <p>Public H&S work continues.</p> <ul style="list-style-type: none"> • Social distancing messages erected and reviewed/renewed. Latest renewal 15 May • Car parks closed to reduce risk of incident Reopened WWCC Friday 15th May. Early evening closures where required. Reopened at BB Monday 18th May • At BB, cafe is open for takeaway, toilets closed to reduce risk of incident • Equipment inspections have continued as required so far – changes and relaxations of legal obligations are being monitored. CSD/Skanska have postponed some electric/boiler inspections. • Fleet and equipment checks continue 'in-house' • OPM work (nest removal) discussion ongoing with term contractor. • Risk assessments and SSOWs revised and circulated in light of COVID-19 risks – particularly re provision and use of PPE. Procurement of necessary PPE and cleaning material needs identified. Cleaning contract standards and frequency remain a concern and is being monitored. | Andy Barnard | 09-Jun-2020 | 04-Jul-2020 |
| CVD19 SGPS 30 003 Epping Forest Actions | Actions undertaken at Epping Forest to maintain key H&S works. | <ul style="list-style-type: none"> • Public H&S work continues. <p>Golf reopened following changes to Government guidelines – with strict limits to promote Social Distancing. Other sports facilities are monitored by staff undertaking basic maintenance to deter informal play. Goal posts removed, line marking ceased and flags removed.</p> <p>One-way systems being implemented at honey pot areas to reduce risk of overcrowding/incident.</p> <p>Larger double-gated car parks have reopened as well as manageable overspill parking. Highways partner organisations (NEPP) have introduced red-line scheme in High Beach which</p> | Paul Thomson | 09-Jun-2020 | 04-Jul-2020 |

Appendix 7 – COVID-19 Risks Relevant to EFCC

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| | | <p>is leading to a high level of customer contacts.</p> <p>Mothballed buildings being monitored for legionella risk with flushing regimes being reassessed.</p> <p>OPM work continues with survey for nests planned in mid to late June with a revised methodology to reduce costs but cover same areas of risk</p> <p>Equipment inspections have continued as required so far – changes and relaxations of legal obligations are being monitored. CSD/Skanska have postponed some electric/boiler inspections.</p> <p>6monthly vehicle service and inspections are continuing in-house. Where parts are becoming more difficult to procure (close of manufacture), items are being quarantined</p> <p>Risk assessments revised in light of COVID-19 risks – particularly wrt to provision and use of PPE. Procurement of necessary PPE and cleaning products remains a concern and is being monitored daily.</p> | | | |
|--|--|---|--|--|--|

Appendix 7 – COVID-19 Risks Relevant to EFCC

| Risk no, Title, Creation date, Owner | Risk Description (Cause, Event, Impact) | Current Risk Rating & Score | | Risk Update and date of update | Target Risk Rating & Score | | Target Date | Current Risk score change indicator |
|--|---|--|---|---|---|---|-------------|---|
| CVD19 SGPS 31 Care and Husbandry of Animals Across the Estate (OSD) 29-Apr-2020 Colin Buttery | Cause: Open Spaces has a variety of livestock and other animals in captivity which require care from specialist staff. Event: COVID-19 related issues lead to loss of specialist staff, preventing us from being able to care for these animals correctly. Impact: Loss of livestock; reputational impact; failure of critical service. |  Likelihood Impact | 4 | Item moved to green as this is now being managed and is not currently considered a major risk by our divisions. Target date set to October, and if it remains at green, we anticipate closing down this risk. 09 Jun 2020 |  Likelihood Impact | 4 | 01-Oct-2020 |  Decreasing |

| Action no, Title, | Action description | Latest Note | | | Action owner | Latest Note Date | Due Date |
|---|---|--|--|--|--------------|------------------|-------------|
| CVD19 SGPS 31 001 The Commons Actions | Actions undertaken at the Commons to ensure delivery of essential duties. | <ul style="list-style-type: none"> • Livestock work continues. • Animal welfare is being maintained daily • Livestock grazing on sites as far as safely and reasonably practicable • Access to local vets is available • Food, bedding etc is available through existing suppliers. | | | Andy Barnard | 09-Jun-2020 | 01-Oct-2020 |
| CVD19 SGPS 31 002 Epping Forest Actions | Actions undertaken at Epping Forest to ensure delivery of essential duties. | <ul style="list-style-type: none"> • Livestock work continues. Duty rota continues to ensure 7-day cover remains unchanged. | | | Andy Barnard | 09-Jun-2020 | 01-Oct-2020 |

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|---|---|--|----|--|--|----|-------------|--|
| CVD19 SGPS 32 Income Generation and Financial Management (OSD) 29-Apr-2020 Colin Buttery | Cause: COVID-19 has led to closure or deferral of many of the income-generating aspects of our business, as well as the incursion of significant additional costs. In combination with existing financial pressures, we are likely to run significantly overbudget. Event: Significant overspend due to underachievement of expected income. Impact: Financial impact, potentially leading to permanent cessation of services. High likelihood of requiring additional financial support from the corporate centre. | <div> <div>Likelihood</div> <div>Impact</div> </div> | 16 | Target of maintaining the risk at current level, rather than escalating, was achieved for 1st June. Target date for review now moved to September. We are not able to moderate the risk at this time, and therefore the current and target risk will remain the same. This risk should be cross-referenced with CVD19 SG BE 09: Loss of Income (Culture) . Tower Bridge is at risk of losing around £500k per month. 09 Jun 2020 | <div> <div>Likelihood</div> <div>Impact</div> </div> | 16 | 01-Sep-2020 | <div> </div> Constant |

| Action no, Title, | Action description | Latest Note | Action owner | Latest Note Date | Due Date |
|---|--|--|---------------|------------------|-------------|
| CVD19 SGPS 32 001 Departmental Actions | Departmental overview of actions taken to help mitigate this risk. | <ul style="list-style-type: none"> Working closely with Chamberlains to monitor budget lines and keep them informed as financial situation develops. Predictions on loss of income being worked up to aid longer term decision making, including rentals, sports provision, catering and retail. <p>Tower Bridge due for reopening 4 July, with various financial scenarios forecasted based on reduced visitor capacity in order to ensure social distancing. Estimated to reduce £500k/month loss to £250k/month loss.</p> | Colin Buttery | 09-Jun-2020 | 04-Jul-2020 |